

**Vermillion County Public Library  
Board of Trustees Meeting – Special Meeting  
Thursday, May 7, 2020**

Call to Order:

With determination of quorum, Vice President Mary Lou Wright called the meeting to order. Board members present: Mary Lou, Angie Crowder, Robert Henry, and Brian Brasker. Also, present library director Misty Bishop.

Secretary's Report

The minutes from the last meeting were read. A motion was made by Brian to accept the report with no changes, additions, or corrections, seconded by Angie. Motion passed.

Treasurer's Report

The report was presented by Misty.

End of Month Balance	
March 31, 2020	\$522,113.32
April Expenditures	\$30,310.72
April Deposits	\$6,514.14
Outstanding Checks	\$0.00
<b>Bank Balance</b>	<b>\$498,316.74</b>

The warrant Register was passed and signed. A motion was made by Angie to approve the report with no changes, additions, or corrections, seconded by Robert. Motion passed.

Director's Report

Misty presented the reopening plan. Mary Lou suggested 3 days a week for curbside service. It was decided to add a day and make the time from 11-6. Misty reported she is taking picture of new books and posting them on Facebook. Brian made a motion to accept the reopen plan with the addition of Wednesday. Robert seconded. Motion passed.

The board asked Misty to research Ebsco and Watchfire signs. She was to talk to Lucas to see if the Watchfire quote was the best deal they could offer. It was felt the sign was currently going to cost too much. It was decided to table the sign until further info was collected.

Misty report 115 children have signed up for summer reading. She said going mobile has helped getting info out to the public. Misty is going to contact WTHI for an interview for SRP.

The security system was installed and is up and running. Picture quality is great. It records and keeps info for a month.

Misty reported Donna is working her full 20 hours. Debby is working 8hr at the library and rest at home. Vanda is doing the same. Misty comes in every day.

### Old Business

King's Builders is booked and schedule to make the repair over the boiler room in November. Misty is going to make sure they are insured and bonded.

Misty is going to contact Alan Morrison and Phil Boots about the mailboxes.

Mary Lou suggested to change the Employee Handbook p7, Sec 8 to say, hourly instead of salary for classification of level II and III. Robert made the motion to change the handbook. Angie seconded. Motion passed.

### New Business

Misty reported the nonfiction room has more leaks. Robert is going in attic to inspect. The roof drains were also discussed. Misty will call to get estimates if needed for drains.

### Next Meeting

The next regular meeting will be June 4, 2020.

### Adjourn

A motion was made by Brian to adjourn the meeting, seconded by Angie, motion passed.