

Vermillion County Public Library
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Vermillion County Public Library
Board of Trustees Meeting
Thursday, August 13, 2026

Determination of Quorum

With determination of quorum, Vice-president Robert Henry called the meeting to order. Board members present were Robert Henry, Brian Brasker, Connie Warner and Angie Crowder. Also present were library director Misty Bishop and library employee Rita Self.

Secretary's Report

All board members stated they had read the minutes from the previous month's meeting. A motion was made by Connie to accept the minutes with no additions, corrections, or changes. The motion was seconded by Angie, motion passed.

TREASURER/BOOKKEEPER'S REPORT

Misty presented the report.

Bank 1: First Financial	
June End of Month Balance	\$971,203.05
July Expenditures	29,074.07
July Deposits	8,320.14
Outstanding Checks	7,877.34
Bank Balance	950,449.12

Bank 2: Trust Indiana	
June End of Month Balance	\$154,104.32
July Expenditures	0.00
July Deposits	474.41
Bank Balance	154,578.73
TOTAL BALANCE	\$1,105,027.85

A motion was made by Angie to accept the report as presented with no additions, corrections or changes. The motion was seconded by Connie, motion passed. The Warrant Register was passed and signed at this time.

DIRECTOR'S REPORT

HWC

Misty presented information that representatives from HWC had been here to do another walkaround before bringing their proposal to the board. Their plan is to have the proposal and estimate ready to present at the next board meeting.

AIRE-SERVE

Misty presented the estimate for the west upstairs stairwell HVAC unit. See attached. The board decided to table this topic until next month's meeting.

HIRING

Misty presented information that Shay gave her 2 weeks notice and that she had posted the job opening, but didn't have any applicants that she felt qualified for the position. She will once again post the job opening. Misty suggested Tiffani begin a full time position to help fill the void. Tiffani will also be doing what she needs to earn her L.C.6. A motion was made by Connie for Tiffani to begin full time beginning September 1st. The motion was seconded by Angie, motion passed. Misty brought up that along with more hours Tiffani should be given a raise beginning next pay period. After a discussion, a motion was made by Connie to begin Tiffani at \$11.00 an hour for a probationary period of 3 months. The motion was seconded by Angie, motion passed.

Misty announced she has hired Sara Sheridan for the part time circulation position. After discussion, a motion was made by Connie to start Sara at \$9.00 per hour for a probationary period of 3 months. The motion was seconded by Angie, motion passed. It was also suggested that the board revisit the Personnel Policy such as salaries, at the December 2026 meeting.

OLD BUSINESS

Misty reported the library still has ongoing building problems during rain. Misty will contact Sentry Roofing to have an estimate for roof leak repair in the non-fiction room. Misty showed Robert and Brian where it was leaking as it was raining. Those leaks are around the windows in the children's room and the main library. The question was brought up about which project the board should begin first, roof repair or replacement, or the underground water/drainage problem. This will be brought up at future meetings as well.

NEXT MEETING

The next scheduled meeting will be September 3, 2026 and will be the Budget Public Hearing.

NEW BUSINESS

Rita's retirement party will be August 17th during library hours.

ADJOURNMENT

A motion was made by Angie to adjourn the meeting, seconded by Connie, motion passed.