

Vermillion County Public Library  
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Vermillion County Public Library  
Board of Trustees Meeting  
Thursday, September 4, 2025

#### CALL TO ORDER

With determination of quorum, board president David Aukerman called the meeting to order. Board members present: Robert Henry, Sandy Milligan, Angie Crowder, David Aukerman and Brian Brasker. Also present was library director Misty Bishop, library employee Rita Self and Robert Keller representative from Aire-Serv.

#### SECRETARY'S REPORT

All members stated they had read the minutes from the last meeting. A motion was made by Brian to accept the report with no changes, additions or corrections. The motion was seconded by Robert, motion passed.

#### AIRE-SERV

Robert Keller, representative from Aire-Serv presented information and price quotes for the HVAC system for the library. See attached. He then answered questions from the board. The board will discuss and make a decision soon regarding the HVAC system.

#### BOOKKEEPER/TREASURER'S REPORT

Misty presented the report.

July End of Month Balance	\$1,304,227.74
AUGUST EXPENDITURES	24,017.47
AUGUST DEPOSITS	7,771.78
OUTSTANDING CHECKS	6,511.02

BANK BALANCE \$1,287,982.05

The warrant register was passed and signed. A motion was made by Sandy to accept the report with no changes, additions or corrections. The motion was seconded by Robert, motion passed.

## DIRECTOR'S REPORT

### 2026 LIBRARY BUDGET PUBLIC HEARING

No one was in attendance to discuss the 2026 LIBRARY budget.

#### Review Internal Control Policy

Misty presented updated Internal Control Policy paperwork to be signed. A motion was made by Brian to approve the new policy, with no changes, additions or corrections, seconded by Sandy, motion passed and paperwork was passed and signed.

#### EFT RESOLUTION

Misty presented paperwork for the EFT resolution. This includes information about allowing online banking for the library. A motion was made by Angie to accept the resolution as presented with no additions, changes or corrections. The motion was seconded by Sandy, motion passed and paperwork was passed and signed.

#### LIBRARY CREDIT CARD RESOLUTION

Misty presented paperwork for the resolution. A motion was made by Brian to accept the policy as presented, with no additions, corrections or changes, seconded by Sandy, motion passed and was passed and signed.

#### OLD BUSINESS

##### BUILDING ISSUES

David asked Misty to contact Sentry Roofing to find who they recommend for quotes for new gutter system for the library.

#### NEW BUSINESS

Misty reminded the board that the library 2026 Budget Adoption Meeting will be during next month's regular board meeting and asked that all members please be present.

#### NEXT MEETING

The next scheduled meeting will be Thursday, October 2, 2025 at 5:00p.m.

#### ADJOURNMENT

Brian made a motion to adjourn the meeting, seconded by Sandy, motion passed.