

Vermillion County Public Library  
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Vermillion County Public Library  
Board of Trustees Meeting  
Thursday, August 7, 2025

**CALL TO ORDER**

With determination of quorum, board president David Aukerman brought the meeting to order. Board members present: David Aukerman, Robert Henry, Amy Tolbert, and Brian Brasker. Also present were library director Misty Bishop and library employee Rita Self.

**SECRETARY'S REPORT**

All members stated they had read the minutes from the last meeting. A motion was made by Amy to accept the report with no additions, changes or corrections. The motion was seconded by Brian, motion passed.

**BOOKKEEPER'S REPORT**

Misty presented the report.

<b>MAY END OF MONTH BALANCE</b>	<b>\$1,056,647.97</b>
June Expenditures	36,466.65
June Deposits	300,131.23
Outstanding Checks	3,383.08
<b>BANK BALANCE</b>	<b>1,320,312.55</b>

<b>JUNE END OF MONTH BALANCE</b>	<b>\$1,320,312.55</b>
July Expenditures	24,499.23
July Deposits	8,414.42
Outstanding Checks	3,383.08
<b>BANK BALANCE</b>	<b>1,304,227.74</b>

The Warrant Register was passed and signed. A motion was made by Amy to accept the reports with no changes, additions or corrections. Robert seconded the motion, passed.

**DIRECTOR'S REPORT**

**TRANSPARENCY LAW: IC5-14-9**

Misty presented information to the board about the changes to the monthly agenda. The list of board members with their years listed must be presented on the agendas beginning July 1, 2025.

**AUDIT**

Misty presented the audit information to the board. See attached.  
Misty is already working on the corrections and adjustments necessary for the library to be in compliance.

#### **REVIEW INTERNAL CONTROL POLICY/REVIEW/UPDATE**

Misty presented information found in the audit that this policy hasn't been updated since 2016. She has asked the board to review and at the next meeting make suggestions that need updated or changed.

#### **E-RATE CONSORTIUM RESOLUTION**

Due to state level funding cuts, the library will no longer have grant funding for the internet. A motion was made by Brian to accept the new resolution as presented with no changes, additions or corrections. Amy seconded the motion, motion passed. All paperwork was passed and signed.

#### **SUMMER READING PROGRAM**

Misty presented an information packet Shay has drawn up about the summer reading program. See attached.

#### **OLD BUSINESS BUILDING ISSUES**

Misty presented information that we are still having recurring issues with the building. Standing condensation in the gym and downstairs hallways. Worse water damages in the meeting room, kitchen, etc. Robert suggested putting discussions about HVAC systems back onto future agendas. The board asked Misty to contact Air-Serve to come to future meetings to start discussions and plans. Robert also suggested contacting David or Brian West about consultations about HVAC systems. The board also suggested Misty contact a company about replacement gutters.

#### **NEW BUSINESS**

A discussion was brought up about how to proceed with the HVAC and water system projects. The discussion was tabled for future meetings.

#### **NEXT MEETING**

The next scheduled meeting will be Thursday, September 4, 2025 at 5:00pm

#### **ADJOURNMENT**

A motion was made by Brian to adjourn the meeting, seconded by Robert, motion passed.