

Vermillion County Public Library
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Vermillion County Public Library
Board of trustees Meeting
Thursday, January 8, 2026

DETERMINATION OF QUORUM

With determination of quorum president David Aukerman called the meeting to order. Board members present: David Aukerman, Sandy Milligan, Connie Warner and Brian Brasker. Also present was Robert Keller, representative from Aire Serve, library director Misty Bishop and library employee Rita Self.

Misty introduced Robert Keller to give an update on the HVAC project. He reported there have been some issues involving trouble with getting the units installed in a 100 year old building. Also he has had some issues with employees. They have made a lot of progress and a representative from Fujitsu company will be here Friday, January 9th to get the units turned on. They will start the upstairs project next Tuesday when materials are delivered.

SECRETARY'S REPORT

All members stated they had read the minutes from the previous meeting. A motion was made by Connie to accept the report as presented with no additions, corrections or changes. The motion was seconded by Sandy, motion passed.

BOOKEEPER/TREASURER'S REPORT

Misty presented the report.

OCTOBER END OF THE MONTH BALANCE	\$1,257,314.75
NOVEMBER EXPENDITURES	203,835.43
NOVEMBER DEPOSITS	13,903.79
OUTSTANDING CHECKS	10,511.32
BANK BALANCE	\$1,067,383.11

NOVEMBER END OF THE MONTH BALANCE

	\$1,067,383.11
DECEMBER EXPENDITURES	23,102.01
DECEMBER DEPOSITS	99,092.96
OUTSTANDING CHECKS	1,592.58
BANK BALANCE	\$1,143,374.06

The warrant register was signed and passed. A motion was made by Sandy to accept the report with no changes, additions, or corrections. Connie seconded the motion, motion passed.

DIRECTOR'S REPORT

BOARD ELECTIONS

After a discussion it was decided to table the elections until February's meeting.

EMPLOYEE EVALUATIONS

Misty reported that she is very happy with all employees. Tiffani and Shay have now been with the library for 3 years. After a discussion it was decided to table the pay raises until the February meeting. Misty asked the board about possible extra bonus or something for all employees working during the HVAC project cold working conditions.

This was also tabled until the February meeting.

BOARD BYLAWS

Misty presented paperwork for the new board bylaws. The board members will review and discuss at the February for approval.

CANCEL OUTSTANDING CHECKS RESOLUTION

Misty presented paperwork for the board to sign for this resolution. A motion was made by Brian to accept and sign the resolution, seconded by Sandy, motion passed and the paperwork was passed and signed.

ENCUMBERED FUNDS RESOLUTION

Misty presented paperwork for encumbered funds resolution. A motion was made by Connie to accept and sign the resolution, motion seconded by Sandy, motion passed. The paperwork was passed and signed.

OLD BUSINESS

Misty presented information that she is working on a Patron Behavior Policy. She is also working on a Long Range Plan for the library. She also stated that she looking for 2 more quotes for the gutter cleaning project. Misty informed the board that no water pipes froze during the cold weather period when the pipes were left dripping.

NEW BUSINESS

A discussion was brought up by Connie about the library possibly joining Trust Indiana.

NEXT MEETING

The next scheduled meeting will be Thursday, February 5, 2026 at 5:00pm.

ADJOURN

A motion was made by Brian to adjourn the meeting, seconded by Connie, motion passed.