

Vermillion County Public Library
385 E. Market St., Box 100
Newport, IN 47966
Phone: 765-492-3555
Fax: 765-492-9588
www.library.newport@gmail.com
www.vermillioncpl.info

Vermillion County Public Library
Board of Trustees Meeting
Thursday, February 8, 2021

CALL TO ORDER

With determination of quorum, president David Aukerman called the meeting to order. Board members present; Brian Brasker, David Aukerman, Robert Henry, Angie Crowder and Amy Tolbert. Also present were library director Misty Bishop and library employee Rita Self.

SECRETARY'S REPORT

All members stated they had read the minutes from the past meeting. A motion was made by Brian to accept the minutes with notation of a misspelled word. With no other changes, additions or corrections, the motion was seconded by Amy, motion passed.

BOOKKEEPER/TREASURER'S REPORT

Misty presented the report.

END OF MONTH BALANCE	\$1,109,921.52
JANUARY EXPENDITURES	42,428.95
JANUARY DEPOSITS	7,615.15
OUTSTANDING CHECKS	14,618.98
BANK BALANCE	1,075,107.72

The Warrant Register was passed and signed at this time. A motion was made by Amy to accept the report with no changes, additions or corrections. The motion was seconded by Robert, motion passed.

DIRECTOR'S REPORT

REAPPOINTMENT CERTIFICATE

Misty presented Robert's reappointment paperwork for signatures. Robert signed paperwork and Misty will send in.

CONSTRUCTION UPDATE

Misty presented information that the construction preliminary meeting with HWC was held February 8th. They will hold monthly meeting during the construction process.

BUILDING REPAIRS

Misty presented information that OTIS elevator says they do not cover the electricity in the elevator. Misty will now contact electrician to check the problem.

HVAC

Misty presented information from several contractors for repair or replacement of the HVAC unit. See attached. This subject will be discussed and decided at later meetings.

FLAG POLE

Misty reported she has tried to contact Jeff Simpson about the part that needs replaced on the flag pole but hasn't heard anything as yet.

SPARKLIGHT

Misty is trying to contact someone from Sparklight Cable about the problem we had earlier with the sink hole in the parking light with no luck yet.

NONFICTION ROOM WALL

Misty presented there is new damage on the northwest wall in the nonfiction room. The board directed Misty to try to contact someone to do the work.

OLD BUSINESS

Misty presented the Circulation Report from 2022-2023 that Robert had asked her to supply for information comparison.

NEW BUSINESS

Misty presented information about the program the library will be holding with the Children's Museum in Terre Haute, for the eclipse. The library will also be providing "eclipse glasses".

CPR CLASSES

After discussion the board decided to put the idea of CPR classes on hold.

GROUNDSKEEPER

All board members will continue thoughts about the groundskeeper job description for next month's meeting.

NEXT MEETNIG

The next regular scheduled meeting will be Thursday, March 7th at 5:00pm.

ADJOURNMENT

A motion was made by Brian to adjourn the meeting, seconded by Amy, motion passed.