

Vermillion County Public Library
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Vermillion County Public Library
Board of Trustees Meeting
Thursday, February 2, 2023

CALL TO ORDER

With determination of quorum, President David Aukerman called the meeting to order. Board members present: Brian Brasker, David Aukerman, Robert Henry, Amy Tolbert and Kaci Hooks. Also present were library director Misty Bishop and library employee Rita Self.

SECRETARY'S REPORT

All members reported they had read the minutes from the last meeting. A motion was made by Amy to accept the minutes with no changes, additions or corrections. The motion was seconded by Kaci, motion passed.

TREASURER/BOOKKEEPER'S REPORT

Misty presented the report.

End of Month Balance	
DECEMBER 2022	\$954,978.35
January Expenditures	33,870.38
January Deposits	14,750.21
Outstanding Checks	5,909.75
BANK BALANCE	934,858.18

The Warrant Register was passed and signed at this time. A motion was made by Kaci to accept the report with no additions, corrections or changes. The motion was seconded by Amy, motion passed.

DIRECTOR'S REPORT

SCHEDULE OF PAY RESOLUTION

Misty presented the resolution for all employees 2% pay raise for 2023. A motion was made by Robert to accept the resolution, seconded by Kaci, motion passed. See attached. Resolution paperwork was passed and signed. Robert asked Misty for a more detailed report on pay per employee. Misty will begin this at the next meeting.

NONRESIDENT FEE RESOLUTION

Misty presented information that all non-resident fees will be raised to \$55.00 per required by the Indiana state library. She presented the resolution. A motion was made by Amy to accept the resolution. The motion was seconded by Brian, motion was passed and resolution was passed and signed.

TRANSFER FUND RESOLUTIONS

PAYROLL WITHHOLDING

Misty presented resolutions of the transfer of funds. See attached. The first resolution was transfer from Payroll Withholding to General Operating Fund. A motion was made by Kaci, to accept the resolution. Seconded by Robert, motion was accepted. The resolution was passed and signed.

DEBT SERVICE FUND

Misty presented the resolution to transfer funds from Debt Service Fund to be deposited into the General Operating Fund. The motion was made by Kaci to accept the resolution, seconded by Brian, motion passed.

ADDITIONAL APPROPRIATIONS

This will be decided at later meetings about the construction and repair projects that are in the works for the library. This will go through the County Council, if needed.

OLD BUSINESS

Misty has requested the board members stay after today's meeting for a walk through of some of the problems with the building.

NEW BUSINESS

NEXT MEETING

The next scheduled meeting will be Thursday, March 2, 2023 at 5:00pm.

ADJOURNMENT

A motion was made by Brian to adjourn the meeting, seconded by Kaci, motion passed.